



**OUTSIDE SAMPLE
FOOD AND/OR
BEVERAGE REQUEST**



AUTHORIZATION REQUEST

Outside Sample of Food and/or Beverage Distribution

Please complete this entire form and return with Certificate of Liability Insurance to justin.querio@sodexo.com. Note that submitting this form is not a guarantee of sampling approval.

COMPANY INFORMATION:

Name of the Event _____ Booth Number _____

Company Name _____

Company Address _____

City _____ State/Province _____ Zip Code _____

Primary Contact _____ Cell Number _____

Email _____

FOOD AND BEVERAGE SAMPLING REQUEST:

Product(s) you wish to sample _____

Portion sizes of sampled product(s) _____

Proposed method of distribution _____

Reason for offering samples _____

Complete only if services are required or needed to be provided by Sodexo Live!

STORAGE

Do you have storage needs? Yes ___ No ___

Freezer_____ Refrigeration_____ Dry_____ Other _____

DELIVERY

All product must be delivered to Sodexo Live! North Loading Dock Bay #18

Total cubic feet of items being shipped _____

Name of company delivering product _____

First and last date of storage _____

Time of product delivery to booth each day _____

Amount of product to be delivered each day _____

APPLICABLE FEES

Handling/Receiving \$250.00+ per pallet, per day

Storage \$250.00+ per pallet, per day

Delivery Charge \$50.00+ per delivery

Ice \$15.00+ per 25 lb. bag.
There will be a \$25.00+ delivery charge for orders under \$75

NOTE + = 9% Miami Beach Sales Tax. (Applies to all charges)

For additional information on services available, please email justin.querio@sodexo.com



OUTSIDE SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION AGREEMENT

Sodexo Live! has exclusive food and beverage distribution rights within the Miami Beach Convention Center. Exposition sponsoring organizations and/or their exhibitors may distribute sample food and/or beverage products ONLY upon Written Authorization.

GENERAL CONDITION

A. Only exhibitors who manufacture, produce or distribute with booths in the trade show exhibit hall may give away sample portions of their products and must be show related. No food or beverage may be sampled or given away outside of the exhibit hall or inside any meeting rooms of the Miami Beach Convention Center. Items are to be used as samples only, no cash sales are permitted.

All approved items limited to SAMPLE SIZE.

1. Beverage limited to maximum of 3oz container.
2. Food items limited to maximum of 2oz portion.

B. Food and/or beverage items used as traffic promoters (i.e. food, coffee, sodas, ice cream, etc.) must be purchased from Sodexo Live! at the Miami Beach Convention Center.

C. FLORIDA STATE LAW PROHIBITS ANYONE OTHER THAN THE ALCOHOL LICENSE HOLDER TO DISTRIBUTE OR BRING INTO THE LICENSED ESTABLISHMENT (MIAMI BEACH CONVENTION CENTER) ANY ALCOHOLIC BEVERAGES FOR THE PURPOSE OF TRAFFIC PROMOTION. ALL ALCOHOLIC BEVERAGES MUST BE PURCHASED FROM THE ALCOHOLIC BEVERAGE LICENSE HOLDER.

D. Standard fees for storage, handling, delivery, etc. will be charged where applicable.

E. A Certificate of Liability Insurance naming Sodexo Live!, OVG 360, The Miami Beach Convention Center and the City of Miami Beach must accompany your Sample Food and/or Beverage Request Form ten (10) business days prior to the event start date. Requests received by Sodexo Live! after the ten (10) day period will not be considered for approval. YOUR COMPANY’S NAME AS CONTRACTED WITH SODEXO LIVE!, OVG 360, The MIAMI BEACH CONVENTION CENTER & CITY OF MIAMI BEACH MUST APPEAR ON THE CERTIFICATE OF INSURANCE. Please request a COI for acceptable format.

F. Waiver of Liability, Assumption of Risk and Indemnity Agreement

G. Waiver: In consideration of being permitted to participate at the Miami Beach Convention Center in a supervisory capacity, the sampling as detailed on authorization request, the undersigned, heirs and personal representatives or assigns, do hereby release, waive, discharge and covenant not to sue Sodexo Live!, OVG 360 and the City of Miami Beach, their officers, employees and agents from any and all claims resulting from personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in.

Show Name: _____

Signature of Approval: _____

Print Name & Title: _____



CERTIFICATE OF INSURANCE AND WAIVER OF LIABILITIES

WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY

In consideration of being permitted to participate at the Miami Beach Convention Center in a supervisory capacity, the sampling as detailed on authorization request, the undersigned, heirs and personal representatives or assigns, do hereby release, waive, discharge and covenant not to sue Sodexo Live!, OVG 360 and the City of Miami Beach, their officers, employees and agents from any and all claims resulting from personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in.

CERTIFICATE OF INSURANCE

A Certificate of Liability Insurance naming Sodexo Live!, OVG 360, The Miami Beach Convention Center and the City of Miami Beach must accompany your Sample Food and/or Beverage Request Form ten (10) business days prior to the event start date. Requests received by Sodexo Live! after the ten (10) day period will not be considered for approval.

YOUR COMPANY'S NAME AS CONTRACTED WITH SODEXO LIVE!, OVG 360, THE MIAMI BEACH CONVENTION CENTER & CITY OF MIAMI BEACH MUST APPEAR ON THE CERTIFICATE OF INSURANCE.

Please request a COI for acceptable format.